

	Registration	Individual Tuition / Private Minigroup
	FOKUS Sprachen & Seminare Stuttgart GmbH Probststraße 17 70567 Stuttgart Tel. 0711-79472190 Fax 0711-79472199 info@fokusstuttgart.de www.fokusstuttgart.de	

I hereby register for the following language course at FOKUS STUTTGART

Target language: **course format:** individual (1:1) group training

Start date: **number of units (1 ue = 45 min.) ordered:**

Name(s) of the student(s):

Adress of the student(s):

Street CIP, Town
 Phone daytime..... evenings
 Fax / E-Mail

Billing address, if different:

course fees:

- €..... per unit of 45 minutes by monthly payment
- € for the package of, payable in advance.
- according to the Fokus quotation dated, option
- travel fees:

I have read and I am in agreement with the conditions of this contract.

Date, place signature.....

Registration	Conditions of Registration	Individual Tuition / Private Minigroup
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Registration

The signed registration form is a binding agreement.

Books

Are not included in the course fees. Charges for books and other learning materials agreed upon by the customer will be itemised on the account.

Cancellation

Lessons can be postponed, provided 24 hours notice is given. For courses on Monday mornings, notice must be given the Friday before noon. In case of late cancellation or non-attendance, the fees are fully payable.

Payment of Course Fees

Fees must be paid to the FOKUS office within 30 days after issue of the invoice. The payment has to be free of charge for FOKUS. FOKUS may charge an administrative fee on overdue accounts. In the case of a customer defaulting on the payment for one course whilst continuing to attend and pay for a second or further course, FOKUS is no longer bound by the contract for the second or further course and will cease tuition. Packages have to be paid in advance.

New customers are allowed to pay only after the second course session. In case they decide to stop or to cancel the agreement after the second session held, only the fees for the units actually held will be charged.

Liability

FOKUS is not liable for loss of or damage to the personal property of customers.

Private Contracts with Teachers

The customer is not permitted to enter a private teaching contract with any teachers employed by FOKUS. Teachers employed by FOKUS have agreed not to enter a private contract with FOKUS customers for a period of 6 months following the end of their contract with FOKUS.

Ideology

The teacher and school declare that they are not influenced by the teachings of L. Ron Hubbard in the development and delivery of their courses. The teacher and the school respect the freedom of thought of their customers and will make no attempt to influence religious, political or social ideology during tuition

Data Protection

In providing Fokus Sprachen und Seminare Stuttgart with his/her completed registration form, the student agrees that personal data will be electronically stored for the purposes of processing the registration form. Such personal data will not be passed on to a third party unless necessary for the processing of the registration form and the fulfilment of the contract to provide language or other training; or unless the student agrees in advance. Students have the right to retract this agreement at any time with immediate future effect.

The court of jurisdiction of this contract is Stuttgart, unless otherwise agreed and herein stated.

In signing this contract the customer agrees to pay fees and agreed on materials charges for any courses he/she has registered for and declares him/herself in agreement with the conditions of registration detailed above.

Gesetzliche Pflichtangaben: Fokus Sprachen & Seminare Stuttgart GmbH * Geschäftsführer: Josef Wergen und Andrina Rout
Sitz der Gesellschaft: Probststraße 17 70567 Stuttgart * Registergericht: Amtsgericht Stuttgart HRB 752833